

Business Registration Form

Registration for your Perfect Mail Solution Membership



A: Details of Business

ABN: _____

Business Name _____

Current Address: _____

Suburb: _____

State: _____

Postcode: _____

Current Phone Number: _____

Mobile Number: _____

Email address: _____

Details of Owner(s)

Mr Mrs Miss Ms Other (please specify) _____

First Name(s) _____

Surname _____

Current Address: _____

Suburb: _____

State: _____

Postcode: _____

Current Phone Number: _____

Mobile Number: _____

Email address: _____

B: Period

Start Date: / /

End Date: / /

C: Membership Type

Internet Access Required? **Username:** _____ **Password:** _____

Security Question: (What is my pet's name?) _____ Answer (Rover) _____

Business Mail Membership Scan Mail – Full Service & Physical Delivery

<input type="checkbox"/> Annual Membership	\$193.60	\$
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PLUS Advance for Postage Costs – Australia Mail	\$50.00	\$
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Payable by: <input checked="" type="checkbox"/>	TOTAL PAYABLE:	\$
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Credit Card- Complete Authorisation on Page 2 Cheque/Money order

Direct Deposit BSB: 034074 Account: 123172 Name: SOS Mail Solutions.

PayPal Account: cburton@sosmail.com.au

Comments:



E: Credit Card

Authorisation

I (insert name) hereby authorise
SOS Mail Solutions to debit my credit card with the amount as follows:

CREDIT CARD TYPE : Mastercard Visa Bankcard

CARD NUMBER

NAME ON CARD

EXPIRY DATE/..... *AMOUNT:

A\$.....

SIGNATURE

* 1.5% credit card fee will be charged.

Credit Card Deduction Authorisation (if applicable)

I also hereby authorise SOS Mail Solutions to debit my credit card to a maximum value of A\$50.00 per debit for use as postage credit only when requested.

F: Declaration

I/We

- Agree to be bound by the terms and conditions set out in this registration in addition to any other conditions which may apply
- Certify that all information supplied in this registration is true, correct and complete
- Acknowledge that SOS Mail Solutions will not be held responsible for any prohibited or dangerous goods sent, or lost, damaged or stolen goods, and should any illegal activities be conducted using SOS Mail Solutions' address, registration/membership will be discontinued **immediately** with no refund applicable.
- Authorise Tara Burton from SOS Mail Solutions to collect my registered post from the Post Office.

Applicant One

Signature	Date DAY / MONTH / YEAR

G: How to submit your Registration

Submit this registration by:

- Email: info@sosmail.com.au
- Fax to (07) 3259 8109
- Mail to PO Box 3073, Victoria Point QLD 4165

Once your registration is received at our office, your account will be set-up and your membership Welcome Pack will be mailed to you within 48 hours. This will include:

- Welcome Folder with your account number so you will always have our contact details in a safe place.
- Internet Access Username together with instructions on how to use.
- Details on our office hours together with a list of other services we provide.

For those who have selected internet access – when you first log into your account you can change your password to one easily remembered by you.

Office use only

Payment Receipt:

Account No: /

Welcome Pack Sent:

Date: DAY / MONTH / YEAR

Internet Access Set-up

Terms & Conditions

- These terms and conditions form an integral part of your Application on this Registration Form. These terms and conditions are deemed to have been read by you upon signature by you of this Registration Form.
- You acknowledge the correctness of the information as contained in the Registration Form and agree to be liable for all costs and expenses as recorded therein.
- **In these Terms and Conditions:**
"SOS" means the SOS Mail Solutions.
"Client" means the person/s/entity/business who/which is completing this Registration Form.
"Services" means the services set out below.
- **Appointment-**The Client appoints SOS to provide the services in accordance with these Terms and Conditions.
- **Services-** The services to be provided by SOS include, but are not limited to the provision of an alternative mail solution service.
- **Procedures-**
 - All names of the Client's and their representatives or agents must be registered for sorting purposes.
 - Once registered as an SOS member, an account will be activated showing all names registered, including the advance postage deposit fee paid. If the Client selects to receive internet access to their account details they will receive an email notification of their login and password 48 hours after registration has been received.
 - All mail received on the Client's behalf will be held at the SOS Mail Solutions office until the Client provides SOS with a forwarding address.
 - Commencement of registration will be from the date the Client's first item of mail is received at the SOS office.
 - SOS will not be held responsible for any prohibited or dangerous goods sent, or lost, damaged or stolen goods.
 - SOS does not open any Client's mail unless authorised in writing by the Client.
 - SOS cannot be held responsible for any mailing instructions not received due to electronic communications breakdown. Refer **Disclaimer** below.
 - Registration fees or part thereof are not refundable at any time.
 - Credit left at the end of your registration is refundable.
- **Warranties-**The parties warrant to each other that they are properly constituted and have full power and authority to enter into this agreement. **SOS** warrants that it will provide the Services in a conscientious and professional manner. The Client warrants that all payments will be made in accordance with the fees schedule specified in the Registration Form and these Terms and Conditions. The Client warrants that they are not an undischarged bankrupt(s).
- **Indemnity-** The Client indemnifies and holds SOS harmless from and against any and all claims, demands, actions, regulatory proceedings and/or causes of action, and all damages, liabilities, costs or expenses (including legal expenses) relating to or arising from any negligence or willful misconduct by the Client, or his/her/their agents or any other person engaged by the Client directly to attend, perform or provide any Services. Premier Event Services is not liable for damage or loss of any post, article or property which may have been sent to the Client in the postal system.
- **No Liability-** SOS will not be liable for any loss, theft, damage or injury to persons or property, claims damages, costs and expenses arising out of any willful or negligent act or omission of any person, servant or agent of SOS.
- **Disclaimer** - All use by the Client of the SOS website www.sosmail.com.au is at the Client's own risk. The Client assumes complete responsibility for and for all risk or loss resulting from the Client's downloading and/or use of or referring to or relying on information, products, services or materials provided on the SOS website, or any other information obtained from the use of the website. SOS will not be liable for damages arising after the Client's use or inability to use the website and the Client hereby waives any and all claims with respect thereto whether based on contract, tort or other grounds. The website is available to all users "as is". SOS makes no representations, warranties or undertakings that the website, or the server that makes it available, will be free from defects, including, but not limited to viruses or other harmful elements. SOS accepts no liability for any infection by computer virus, bug, tampering, unauthorised access, intervention, alteration or use, fraud, theft, technical failure, error, omission, interruption, deletion, defect, delay, or any event or occurrence beyond its control, which corrupts or affects the administration, security, fairness and the integrity or proper conduct of any aspect of the website. To the greatest extent permitted by applicable law, all representations, warranties and conditions, whether express or implied, statutory or otherwise are hereby excluded, including without limitation representations, warranties or undertakings about any of the Services, information and/or materials on the website, including without limitation, their accuracy, their completeness or their merchantability, quality or fitness for a particular purpose.
- **Confidentiality-**The parties represent and warrant that they will not, during the terms of this agreement or at any time thereafter, except in the proper course of performing any of the duties and/or obligations under this agreement or as required by law, use or disclose to any person any confidential information and will use their best endeavors to prevent the unauthorised use or disclosure of the confidential information by third parties.
- **Intellectual Property-** The Client acknowledges that the Services may involve aspects unique to SOS. SOS will be the owner of all Intellectual Property Rights arising from the provision of the Services including but not limited to copyrights, designs, design rights, trade marks, trade names, licenses, logotypes and service marks and any right to have confidential information kept confidential.
- **Payment-** The Client must pay to SOS the fees specified in the Registration Form as outlined in these Terms and Conditions, to be paid by the date(s) specified with any payments made following these dates incurring a penalty fees of 10-15% at the discretion of SOS.
- **Termination-**
 - (a) **Termination on notice** -Termination of contract by either party will be accepted in written form only.
 - (b) **Termination for cause-**Either of the parties may, without prejudice to any other rights they may have at law or under these Terms & Conditions immediately terminate this agreement by notice in writing to the other party on the occurrence of any of the following events:
 - (i) In the event the other party commits an Act of Bankruptcy; or
 - (ii) In the event that the other party fails to remedy or adequately redress any breach of this agreement within 21 days after being given notice in writing requiring the breach to be remedied or adequately redressed by the either of the parties.

- **Notices-**

(a) **Method of giving notices-** The methods of providing notice, consent, request or any other communication under this agreement must be in writing and must be left at the address of the addressee, or sent via post to the address of the addressee or sent by facsimile to the exhibition as specified or any other address or facsimile number the addressee requests.

(b) **Time of receipt** - A notice given to a person in accordance with this clause is treated as having been given and received:

(i) If delivered to a person's address, on the day of delivery if a business day, otherwise on the next business day;

(ii) If transmitted by facsimile to a person's address and a correct and complete transmission report is received, on the day of transmission if a business day, otherwise on the next business day.

- **Force majeure-** SOS will not be held liable for any loss, damage or delay arising out of, or be in default of its obligations by reason of the inability to perform its obligations under this agreement for any reason that is beyond its control including, but not limited to power failure, strikes, labor disputes, war, shortage of materials or transportation, government regulation, fire or Acts of God.

- **General**

(a) **Waiver** - The non-exercise of or delay in exercising any power or right of a party does not operate as a waiver of that power or right, nor does any single exercise of a power or right preclude any other or further exercise of it or the exercise of any other power or right. A power or right may only be waived in writing, signed by the party to be bound by the waiver.

(b) **Amendment** -This agreement may only be amended or supplemented in writing, signed by both the Client and SOS.

(c) **Severability** -Any provision in this agreement which is invalid or unenforceable in any jurisdiction is to be read down for the purposes of that jurisdiction, if possible, so as to be valid and enforceable, this is otherwise capable of being served to the extent of the invalidity or unenforceability, without affecting the remaining provisions of this agreement or affecting the validity of that provision in any other jurisdiction.

(d) **Liability of parties** - If two or more parties are included within the same defined term of this agreement:

A liability of the parties under this agreement is a joint liability of all liability of each of the parties;

A right given to the parties under this agreement is a right that is given to each of the parties; and

A representation, warranty or undertaking made by each of the parties.

- **Law and jurisdiction-** The law specified in the State of Queensland and the Commonwealth of Australia governs this agreement. The parties submit to the non-exclusive jurisdiction of the courts of State of Queensland and the Commonwealth of Australia governing this agreement and any courts, which may hear appeals from those courts in respect of any proceedings in connection with this agreement.